

Absences Resident Leave

Purpose

To outline the policy regarding leave of absence from work.

Background

Any time off duty in excess of a cumulative total of 9 weeks leave (combining vacation, conference, personal leave, and sick leave) will require additional time to complete the residency program.

Responsibilities

Please review the HealthPartners Institute for Education and Research resident/fellow leave policy in the Institute orientation manual. A leave of absence will be granted based on established Institute and Regions Hospital policies, and in compliance with applicable state and federal law.

According to current ABEM guidelines, Emergency Medicine PA residents may be absent from the program for up to 9 weeks without extending their training period. This 9 week period includes leave, vacation time, and sick days. Leave must be taken in blocks of days, and not used to cover sporadic shifts.

PA Residents should notify the Program Director as early as possible when it is known that a leave will be needed.

When a resident must emergently miss an ED shift, backup will be used to cover the shift for the first three days. If the leave is pre-scheduled, PA staff coverage will be used at the onset of the leave.

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