

## Chart Review Policy

### **Purpose**

To improve documentation skills for both the fellow and the reviewer. To meet MN PA practice law requirements and HealthPartners credentialing requirements.

### **Background**

In 2019, a new PA practice law became effective which requires a Collaborate Practice Agreement for PAs until 2080 hours of practice are completed in addition to a Practice Agreement required of all PAs. HealthPartners instituted case review requirements for PAs as a component of their collaborative practice and practice agreements.

PA fellows during their first 6 months of their fellowship must have 4 charts per month reviewed by an attending physician and the medical director. Case review cards have been created for this purpose. PA fellows will undergo two formal Chart Audits which will be performed by the program director.

### **Responsibilities**

The focus is on education and should generate discussion as to what the critical elements are of different patient encounters for documentation, medico-legal and billing purposes. PA fellows must obtain 4 case review cards per month filled out by an attending physician for the first 6 months of their training. The medical director will review the case review cards with the PA fellows. The program director will randomly select 10 charts and the documentation will be reviewed at a one-to-one meeting scheduled to review the documentation. A summary of the documentation will be completed and included in the fellows 6 and 12 month evaluations.

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