

PA Fellow Duties and Supervision

Purpose

It is the policy of the Emergency Medicine PA Fellowship Program that there should always be one PA fellow assigned to the ED in order to provide the ED a 1.0 FTE PA position. This may not be possible at all times due to off service requirements.

Responsibilities

ED Schedule

PA fellows are scheduled for all required fellowship-related activities. The schedule for the Emergency Department is developed by the Medical Director and Program Director. Once the schedule is completed, it is disseminated to all PA fellows for review.

PA fellows are to be available for their assigned activities as listed on the ED schedule.

PA fellows will average 45 clinical hours per week in the ED, in addition to scheduled nonclinical duties such as conference attendance. The designated 24-hour off period will not include conference time. The assigned day off will not be on a conference day.

Schedule and call for off-service rotations are described in the letter of understanding between Emergency Medicine and each department. The specific schedule is determined by the off-service department.

Patient Care Responsibilities

PA fellow patient care activities will always be supervised by faculty or junior faculty (EM or off-service). The PA fellow will be given patient care responsibilities commensurate with level of training and demonstrated skills and experience. Faculty will be available at all times for consultation and guidance. Adequate back-up will be available at all times in case of sudden and unexpected patient or PA fellow needs which could jeopardize patient care.

Oversight

It is the responsibility of the Medical Director or Program Director to review all rotations and PA fellow schedules to assure that duty hours and responsibilities are appropriately assigned. The Medical Director or Program Director shall immediately take whatever corrective action is needed to assure compliance with these policies and procedures.

Rotation Coordinators

It is the responsibility of the Rotation Liaison and Coordinator to assure that an appropriate training experience is offered to the PA fellow consistent with the learning objectives and the resident duties of the rotation as set forth in the Rotation Description. The Medical Director and Program Director will review the rotation objectives and the resident duties with the rotation liaison to ensure that the appropriate training experience is offered. This includes assistance with scheduling of activities, provision of adequate resources, and appropriate teaching and oversight.