

Evaluation and Feedback

Purpose

To provide clear details about how residents can expect to provide and receive feedback.

Responsibilities

Off-Service Evaluations

Monthly evaluations are solicited from every service. These evaluations are sent to the PA fellow via RMS (Residency Management Suite/New-Innov). Copies are kept in the resident file in the Coordinator's office and are available for PA fellow review at any time. PA fellows are required to complete an evaluation upon completion of each rotation. This feedback is reviewed annually with the service rotation directors and is anonymous. PA fellows are encouraged to give feedback on major issues directly to the off-service liaison.

ED Shift Evaluations

PA fellows are required to present an evaluation card to the senior staff at the end of each shift. These cards are sent to the Program Director to be compiled. They are sent via email to the fellow and are subsequently kept in the fellow file. Throughout the fellowship, a comprehensive review of each fellow will be completed twice a year. This review will include a summary of performance and determines if there is continued progress toward the goals listed in the graduation requirements.

Semi-annual Evaluations

PA fellows are evaluated by the Fellowship Director twice a year.

The evaluations consist of:

1. Written evaluation by faculty
2. ED Performance
3. Off Service Evaluations
4. Procedure Log
5. Ultrasound examinations
6. Patient Follow-ups
7. Conference Attendance
8. Workshop (attendance/teaching)
9. Rosh tests
10. Medical Records/Deficiencies
11. Completion of service/faculty/program evals
12. Nursing evaluation
13. Peer evaluation
14. Self-evaluation
15. Program evaluation
16. Faculty evaluation

Program Evaluation

PA fellows are required to provide feedback on the residency program. These anonymous evaluations are done using a web- based system. Results are reviewed annually with the faculty and residents.

Faculty Evaluation

PA fellows are required to provide feedback on the EM faculty. These anonymous evaluations are done using a web-based system. Results are compiled and shared with the Department Head.

Date Last Updated: September 21, 2022

