

Promotions Guidelines

Purpose

Every PA fellow who enters the program is anticipated to graduate in 18 months. Satisfactory performance evaluation is required every 6 months for continuation in the program, advancement to the next level of responsibility, and for residency approval to participate in extracurricular activities and moonlighting.

Six-Month Promotion Guidelines

1. Satisfactory 6-month performance evaluations from the program director
2. Completion of departmental and hospital chart audit requirements
3. Completion of departmental and hospital charting in appropriate time frame
4. Completion of all 6-month rotations with acceptable evaluations
5. Completion of ACLS, PALS, ATLS, and FCCS provider courses
6. Satisfactory conference attendance (> or = to 70% per 6-months)
7. Completion of 2 tutorials
8. Completion of 5 patient follow-up exercises
9. Procedure log documentation with progress towards the minimum of the following procedure (may include procedure lab and other non-clinical experience)

Arterial Line	5
Cardiac pacing	1
Cardioversion	2
Central Venous Access	10
Chest tube	3
Cricothyrotomy	1
Digital Block	5
Dislocation reduction	10
Epistaxis Control	5
Fracture reduction	10
Incision and Drainage	10
Intubations	10
Laceration Repair	10
IO placement	2
Lumbar puncture	5
Paracentesis	2
Procedural Sedation	10
Ultrasound exams	20

10. Documentation of participation in resuscitations

Resuscitation-Adult Medical	10
Resuscitation-Adult Trauma	10
Resuscitation-Peds Medical	2
Resuscitation-Peds Trauma	1

11. Completion of invasive procedures lab

12. Performs in a professional manner as determined by the program director with input from the medical director, faculty, department staff and program coordinator

13. Completion of rotation, faculty, peer, program, and institutional evaluations and administrative tasks in a timely fashion

14. Completion of Rosh Review Exams:

- a. Pre-training Exam
- b. Foundations I monthly systems-based quizzes
- c. Question bank with progress towards total of 500 questions for graduation

Twelve-Month Promotion Guidelines

1. Satisfactory 12-month performance evaluations from the program director
2. Completion of departmental and hospital chart audit requirements
3. Completion of departmental and hospital charting in appropriate time frame
4. Completion of all 12-month rotations with acceptable evaluations
5. Satisfactory conference attendance (> or = to 70% per 12-months)
6. Completion of 5 patient follow-up exercises
7. Procedure log documentation with progress towards the minimum of the following procedures (may include procedure lab and other non-clinical experience)

Arterial Line	5
Cardiac pacing	1
Cardioversion	2
Central Venous Access	10
Chest tube	3
Cricothyrotomy	1
Digital Block	5
Dislocation reduction	10
Epistaxis Control	5
Fracture reduction	10
Incision and Drainage	10
Intubations	10
Laceration Repair	10
IO placement	2
Lumbar puncture	5

Paracentesis	2
Procedural Sedation	10
Ultrasound exams	20

8. Documentation of participation in resuscitations

Resuscitation-Adult Medical	10
Resuscitation-Adult Trauma	10
Resuscitation-Peds Medical	2
Resuscitation-Peds Trauma	1

9. Performs in a professional manner as determined by the program director with input from the medical director, faculty, department staff and program coordinator
10. Completion of rotation, faculty, peer, program, and institutional evaluations and administrative tasks in a timely fashion
11. Completion of Rosh Review Exams:
 - a. Mid-training Exam
 - b. Foundations I monthly systems-based quizzes
 - c. Question bank with progress towards total of 500 questions for graduation

Eighteen-Month Promotion Guidelines

1. Satisfactory 18-month performance evaluations from the program director
2. Completion of departmental and hospital chart audit requirements
3. Completion of departmental and hospital charting in appropriate time frame
4. Completion of all 18-month rotations with acceptable evaluations
5. Satisfactory conference attendance (> or = to 70% per 18-months)
6. Completion of 5 patient follow-up exercises
7. Procedure log documentation with the minimum of the following procedures (may include procedure lab and other non-clinical experience)

Arterial Line	5
Cardiac pacing	1
Cardioversion	2
Central Venous Access	10
Chest tube	3
Cricothyrotomy	1
Digital Block	5
Dislocation reduction	10
Epistaxis Control	5
Fracture reduction	10
Incision and Drainage	10
Intubations	10

Laceration Repair	10
IO placement	2
Lumbar puncture	5
Paracentesis	2
Procedural Sedation	10
Ultrasound exams	20

8. Documentation of participation in resuscitations

Resuscitation-Adult Medical	10
Resuscitation-Adult Trauma	10
Resuscitation-Peds Medical	2
Resuscitation-Peds Trauma	1

9. Completion of invasive procedures lab

10. Performs in a professional manner as determined by the program director with input from the medical director, faculty, department staff and program coordinator

11. Completion of rotation, faculty, peer, program, and institutional evaluations and administrative tasks in a timely fashion

12. Completion of Rosh Review Exams:

- a. Final Exam
- b. Foundations I monthly systems-based quizzes
- c. Question bank with total of 500 questions for graduation

